

Newport Recreation Advisory Commission

June 18, 2015

6:30 PM

Approved Aug. 20, 2015

Present Members:

CD Whitlow, P. K. Johnson, Kim Nead, and Bernice Wooten

Absent Members:

James Brooks

Brian Harrell (ex)

Guest:

Vickie & Steve Edmondson

Holly Campbell

Staff:

Manager, Angela Christian

Kelley Caldwell

Town Council

Chuck Shinn

Mark Eadie

The June 18, 2015 meeting of the Recreation Advisory Commission was called to order by acting Chairman Bernice Wooten at 6:30. She called for the adoption of the agenda. **Mr. C.D. Whitlow moved to adopt the agenda as amended, Mr. P.K. Johnson seconded the motion. Vote: Unanimous.**

Acting Chairwoman Wooten then gave the members' time to review the minutes of the May 21, 2015 meeting. **Mr. C.D. Whitlow moved to approve the minutes as written. Mr. P.K. Johnson seconded the motion. Vote: Unanimous.**

Old Business:

3/3 Basketball tournament discussion: Councilman Eadie shared the following information:

Pre- Tournament Execution

- Set the date and the fee.
- Sign up/entry form: Create, distribute, and display.
- Collect entry forms enter into data base.
- Collect Fees and deposit accordingly.
- Advertise.
- Contract with local referee association.
- Contact potential vendors
 - Food and beverage
 - T-Shirts
 - Sporting goods
 - Pictures
 - Trophies

- Ensure court and goals are in ready condition.

Pre-Tournament Execution

- Acquire all supplies needed for tournament day.
- Recruit volunteers: Local 501c
 - Administrators and Score Keepers.
 - Medical and security.
- Prepare Brackets.
- Develop rules of play

Tournament Day Supply Requirement

- *Electrical Power.*
- *5 Basketballs.*
- *1 air pump with needle.*
- *4 score tables with 2 chairs each.*
- *1 main/admin table with 4 chairs.*
- *4 white boards with markers and erasers.*
- *Water Station.*
- *4 mini clock/scoreboards.*
- *Sound system.*
- *Computer*

Participation

- *4 players per team max,*
- *Age groups, proof of age required.*

-18 and older

-15 to 17

-13 and 14

-12 and younger

- *Total teams -32, players 96-128.*

•4 double elimination brackets prepared according to entries.

Tournament Day Execution

- *0800 Set up, volunteer assignments.*

- *0930 Rules brief for team captains*

- *0940 Referees brief.*

- *0950 VIP remarks.*

- *1000 Begin play.*

-Max game time -30 minutes

-Max time between games -45 minutes

- *1900 Championship Games -no time limit.*

- *2000 Awards Ceremony*

Councilman Eadie gave additional details on the event. The 3 on 3 basketball tournament will take place on the Town courts Monday, September 7, 2015, beginning with set up around 8:00am and concluding the event by 8:00 pm with an awards ceremony. A rain date of Sunday, September 13th was chosen. The entry fee for each team will be \$100.00. Councilman Eadie expressed his desire for Town assistance with the supply requirements listed. He said the goals look like they are in good condition, however his main area of concern is the drop off around the entire court. He asked the Town Manager for assistance with adding dirt or soil around the basketball court. Councilman Eadie also noted the need for volunteer's and shared the idea of partnering with a local non-profit sports organization for assistance and suggesting sharing any financial gain with that group. There were additional ideas exchanged and to the satisfaction of all present the discussion was concluded with the understanding additional planning would take place at the next Recreation Advisory Commission Meeting. **Mr. C.D. Whitlow moved to support the 3 on 3 Basketball tournament as a Town sponsored event. Mr. P.K. Johnson seconded the motion. Vote: 3 yes and 1 no. Motion carries.**

Bicycle Helmet Recap: Acting Chairwoman Wooten shared the success of the first Bicycle Helmet give-away. She commended Officer Pollock on his safety brief for the children. We also held a bicycle rodeo and handed out certificates to participants. We gave away 12 of 24 helmets that came from NCDOT and we have until June 30, 2016 to disperse the rest of the helmets. She shared Officer Pollock's hope is to hold additional events before the end of summer.

Water fountain update: Kelley shared the water fountain given to us by DOT will work and Marty is arranging for its installation. Kelley also ordered the wall mounted water fountain and it will be installed at the Community building this month.

New Business:

Citizens Comments: Vickie Edmondson, Newport Little League, reported the equipment for field lighting is on order and construction will begin after the All-star tournament. The Little League will hold the 10-11 year old All-star tournament July 11-14, 2015.

Holly Campbell wanted to also express her appreciation to the following businesses and individuals whom supported the Bicycle Helmet Give-away: Dr. Westbrook, After the Bell, Creative Wood and Marty Messer of A & M Signs. The local Wal-Mart and Food Lion both gave gift cards for the purchase of snacks.

Managers' Report: Mrs. Angela Christian, Town Manager, reported the Newport Town Council passed the FY 15/16 budget which included several recreation items: The RAC budget is \$5,000., there is an additional \$30,000. in the budget for playground equipment replacement, and funds were budgeted to give the bathrooms a "refresh" including lighting. She reported the roof has been replaced on the small pavilion. Mrs. Christian intends to write additional grants for recreation. She noted the Town was the recipient of the NC Bicycle and Pedestrian planning grant and will soon be looking for citizen volunteers to be on that committee.

Financial Report: Kelley reported the Community Garden shows a balance of \$5289. There were a few reimbursed expenses in the garden fund for materials and for the Garden Facebook page maintenance. Recreation balance is \$2,338. Recent expenses included "Park in the Box" items, additional helmets and a wall mount water fountain.

Community Garden: Holly Campbell reported the garden made its first food donation to Matthew 25. She has placed a basket by the gate for gardener's to donate excess vegetables for delivery to Matthew 25 on Monday's and Thursday'. There is a workshop scheduled for Saturday, June 27th at 4:00 pm with the Bud and Shrub Club of Newport. The topic will be native plants.

Council Comments: Councilman Eadie expressed his appreciation to the Commission members. He also offered his congratulations to Newport Little League for their lighting efforts. Councilman Eadie also encouraged the Commission and Citizens to ask of your government and get your answer in writing.

Councilman Shinn the Commission member for their involvement and recreational opportunities offered by the Town. He also expressed his appreciation to Holly Campbell for her involvement with the Community Garden. Councilman Shinn thanked the Edmonson's for their fund raising efforts for Newport Little League lighting project. He noted with funds from the County, the Little League field will be a nice safe environment for the kids to play ball. Councilman Shinn also thanked Councilman Eadie for spearheading the 3/3 Basketball tournament.

Commission Member Comments: Mr. C.D. Whitlow thanked the Little League for attending the meeting and appreciates their efforts on the Lighting project. P.K. Johnson expressed his concern with dogs in the park.

There being no further business to come before the Commission, the meeting was adjourned at 8:00pm. Next meeting is July 16, 2015 at 6:30 pm.

Respectfully submitted,

Kelley Caldwell